

# Minutes of the Committee Meeting of the Shotley Peninsula Cycling Campaign

Held at Stone Cottage, Chelmondiston, 9.15 am on Monday 26<sup>th</sup> April 2011

Present: Mike Crouch, Cathy Crouch, Jane Goyder, Rosie Kirkup.

**1. Apologies:**

Elaine Purves, Giles Goyder.

**2. Cycle Route:**

**a) Study:**

Suffolk CC has still not sent through their study of the route, despite it now being a month overdue. MC has written to Susanne Buck now that David Kemp has left the County Council, to try to get some action from them.

It was agreed that the public meeting on the 4<sup>th</sup> May had to be postponed, and that the booking of Shotley Village Hall had to be cancelled.

**b) Survey work:**

MC has worked on a questionnaire, but needs to contact Andy Morton at SCC for advice.

**c) General:**

MC is hoping that our timetable will be back on track by the end of May.

RK will send in a grant monitoring report to Greenest County, as required by them.

**3) Publicity and Communications:**

**a) Website:**

Paul Warren knows everything, including the launch of the website, has had to be postponed. He has received all our amendments, and now aims to have our website up and running by the end of May.

CC has not received her web-mail notification from him yet.

RK will contact Tony Gould to ask if he will act as our web-master.

**b) Poster**

RK will have another go at designing our generic poster.

**4) AGM and Public Meeting:**

Public Meeting on 4<sup>th</sup> May now cancelled for reasons given above. CC will send out email to all members of SPCC notifying them of this, and that the AGM and Public Meeting will now take place together on 14<sup>th</sup> July 2011, at Pin Mill Sailing Club. AGM to commence at 7.00pm, and launch of report and website to follow at 8.00pm.

**5) Schools update:**

The Fun Ride at Woolverstone Hall was a great success, with more than 30 children, plus a lot of parents, taking part. 7 new member families were recruited to the campaign.

Shotley Primary School has still not joined SPCC although the Head has indicated her intention to do so. Tattingstone and Stutton Primary Schools also need to be targeted.

**6) Treasurers report and membership:**

Membership has now reached 145, plus the 4 school memberships.

At the Fun Ride, new memberships brought in £35, registration fees for the ride £40, and refreshments £41.10, making a total of £96.10. Expenses including publicity, refreshments, and St John's Ambulance (£46) meant that the event only broke even, but was a great success in terms of raising our profile.

Uncommitted balance in bank is about £1,200.00

- 7) **Minutes;**  
Minutes of the meeting held on 28.3.11 were signed as correct.
- 8) **AOB:**  
RK will investigate further the purchase of a “pop-up” banner.  
Membership forms: JG will let us know what address she is happy to have shown on our membership application forms.  
Renewal of membership: as the meeting on the 4<sup>th</sup> May is now cancelled, renewal reminders will now have to be sent out by post, with a pre-addressed envelope included. All members who joined before January will be sent a reminder.  
Future committee members: more committee members are badly needed, and also a membership secretary and publicity officer.
- 9) **Next meeting:**  
Monday 6<sup>th</sup> June, at Stone Cottage, at 9.15am.