

CONSTITUTION

A NAME

The organisation's name is the Shotley Peninsula Cycling Campaign

B THE PURPOSES OF THE GROUP ARE :-

To campaign for the promotion of safer cycling generally throughout the Shotley Peninsula and specifically for the provision of a new community path network suitable for both commuter and recreational use. The westward boundary of the Shotley Peninsula will be the Ipswich to London railway line and a community path is a suitably surfaced off-road path for the use of cyclists, pedestrians and wheelchair users.

C CARRYING OUT THE PURPOSES

In order to carry out the purposes, the Committee has the power to : -

- (1) raise funds, receive grants and donations
- (2) co-operate with and support other groups and organisations with similar purposes
- (3) do anything else within the law which is necessary to achieve the purposes
- (4) take all decisions for the group except those reserved for the AGM or EGM as provided for in sections E and H below.

D MEMBERSHIP

The Committee may admit to membership anybody who supports the purposes of the group. People who wish to become a member should apply to the Secretary. The Committee will keep an up to date membership list. Either a five year or an annual membership fee will be payable, which will afford membership to all those living in the same household, with voting rights afforded to all those over the age of 18 years.

The Committee may expel someone from membership, provided it is in the best interest of the group to do so, and they are given the right to be heard by the Committee before the decision is made. They can be accompanied by a friend.

E ANNUAL GENERAL MEETING - AGM

- (1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Only members may attend.
- (2) There must be at least 10 members or 25% of the membership (whichever is the lesser) present at the AGM to form a quorum.
- (3) The Committee shall present the annual report and accounts and the AGM will set the annual membership subscription for the ensuing year.
- (4) Any member may put themselves forward for election as a Committee member at the AGM.
- (5) Every member has one vote.
- (6) Members shall elect between 5 and 9 members to the Committee. They will retire at the next AGM and may stand for re-election.
- (7) Subject to a two-thirds majority of voting members the AGM will be able to change the constitution or wind up the group.

F **COMMITTEE**

- (1) The Committee shall hold at least 4 meetings each year. They will elect a Chair, Vice-Chair, Treasurer and Secretary (which will include membership). In the first instance these officers will be elected by the Committee and thereafter annually at the AGM.
- (2) At least half of the Committee members must be at a committee meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) The Committee shall have the power, as it thinks fit, to fill vacancies which arise between AGM's and to co-opt additional, non-voting, persons to the Committee up to a maximum of 4.
- (4) The Committee shall have the power to set up sub-committees (from Committee members and others) who shall report regularly to the Committee.
- (5) The Committee must keep accounts which may be viewed by any member on request.
- (6) The Committee may make reasonable additional rules for the proper conduct and management of the group. These rules must not conflict with this constitution or the law.

G **MONEY**

- (1) Funds must be held in the group's bank account. All cheques must be signed by 2 Committee members, approved by the Committee.
- (2) Funds cannot be used to pay Committee members except to refund legitimate expenses.
- (3) Funds and any property must only be used for the purposes of the group.

H **OTHER GENERAL MEETINGS**

Extraordinary General Meetings (EGM's) may be called by the Committee for the following reasons. All members must be given 14 days notice and told what change is proposed.

- (1) **Changing the Constitution** - The constitution may be changed by a two thirds majority of voting members.
- (2) **Winding up** – the group may be wound up by a two thirds majority of voting members. Any money or property remaining after payment of debts must be given to a group or campaign with similar (charitable) purposes.
- (3) **For any other purpose that the Committee deem necessary.**
- (4) Other General Meetings, open to all members and others at the discretion of the Committee, can be called by the Committee at any time in order to promote the purposes of the group.

J **SETTING UP THE GROUP**

This constitution was originally adopted on 29 March 2010 by the people whose signatures appear below. They will be Committee members until the first AGM, which must be held within one year of this date.

(1) Cathy Crouch, (2) Mike Crouch, (3) Giles Goyder, (4) Jane Goyder, (5) Rosie Kirkup,
(5) David Mullett

Minor amendments have subsequently been made to this constitution and were adopted at the AGM held on 6 June 2013.

June 2013